

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Rural Development – MGNREGS-AP – Providing water harvesting structures for drinking water purpose in certain villages to be taken up by Rural Water Supply and Sanitation Department – Guidelines – Issued.

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PANCHAYAT RAJ & RURAL DEVELOPMENT (RD.II) DEPARTMENT

G.O.Ms.No. 212

Date: 04.06.2010
Read the following:

1. G.O.Rt.No.736 of PR & RD (RWS) Dept., Dated: 22.05.2010
2. G.O.Rt.No.738 of PR & RD (RWS) Dept., Dated: 24.05.2010
3. G.O.Rt.No.740 of PR & RD (RWS) Dept., Dated: 24.05.2010
4. G.O.Rt.No.742 of PR & RD (RWS) Dept., Dated: 24.05.2010

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ORDER:

Government of AP is committed to the cause of improving the ground water levels by better rain water harvesting, higher percolation, and rigorous regulation of use of groundwater. As a part of this, it is proposed to take up special projects in the areas classified as 'Over Exploited' and 'Critical' by the ground water Department. Since water conservation and water harvesting are permissible works under MGNREG Act, 2005, it is proposed to take up such projects under MGNREGA.

2. The Rural Water Supply and Sanitation Department (RWSSD) has been implementing National Rural Drinking Water Programme (NRDWP) in the State. Under this programme, it is proposed to take up rain harvesting and conservation projects in such areas where drinking water sources are facing problem of depleted ground water. In view of the convergence of purpose, it has been felt that such projects can be taken up as convergence projects between NRDWP and MGNREGA. Accordingly, discussions have been held between RWS and RD Departments, based on which modalities have been worked out for implementation of these projects. RWS Department has identified and sanctioned in the references cited above, 5,982 works in 596 villages at a cost of Rs.227.20 Crore consisting of construction of Rural Water Harvesting Structures like Ooraries for drinking water

purpose; Sub-surface dykes; Check Dams. It has been proposed that this project can be implemented by meeting Rs. 138.54 Crore from MGNREGA and Rs.88.66 Crore from NRDWP.

3. Government after careful consideration, hereby approve the above proposal, for taking up water conservation & harvesting works as a convergence project, by meeting the labour component of the above works under MGNREGS and material component including the skilled wages borne by NRDWP. Government hereby notifies the RWS&S Department as the implementing agency of this Water Harvesting for Drinking Water Project (WHDWP). The project shall be implemented as per the following guidelines:

- I) **Identification and approval of WHDWP:** The project shall be implemented in all habitations suffering with lack of drinking water in a phased manner. The projects to be taken up in each year will be finalized jointly by the RD & RWSS Department. The GPs concerned shall give approval and resolution to take up the project in their respective GP.
- II. **Works Standards:** The project and the works under WHDWP shall be executed as per the NRDWP norms by the RWS & S Department.
- III. **Setting up of Departmental Computer Centers (DCCs):** There shall be a DCC in each office of EE, RWS & S for the purpose of implementation of the WHDW Project.
 - a. The Commissioner, RD and Director, EGS shall facilitate the setting up of DCCs in all the office of EES, RWS & S Department.
 - b. The Rural Development Department shall transfer the data base of the wage seekers of the concerned mandals to the above DCCs from time to time.
 - c. **Software:** The Rural Development Department shall develop a special software for the implementation of the WHDW Project and facilitate the installation of the same in all the DCCs of RWS & SD.
 - d. All the activities, such as generation of estimates, generation of pay orders, generation of wage slips, and generation of

work commencement letters shall be done using the MGNREGS software only.

IV. **Sanctions:** The District Collectors and District Programme Coordinators of MGNREGA will be authorities for according administrative sanction for individual works at the district level.

- a. They will obtain the list of WHDW projects from SE, RWS & S along with the computer generated estimates prepared by EE, RWS and accord necessary administrative sanctions.
- b. The concerned technical authority shall accord technical sanctions as per the departmental norms.
- c. Sanctions shall be restricted to only those habitations which are approved by the RWS & SD not exceeding 1 per habitation.

V. **Preparation of estimates:** For each project, there shall be either one or a group of works from the list of works listed in para 2 ante.

- a. For each of the above works there shall be only one estimate prepared.
- b. The estimates of all these works shall be prepared as per RSSR for the Labour component tasks and Engineering SSR in respect of material component tasks including skilled wages.

VI. **Execution of works:** While executing the following modalities shall be followed:

- a. All the procedures such as recording of measurements / check measurements, passing payments, quality control shall be as per existing procedure of RWS & SD.
- b. All works shall be executed only by engaging the labour who possess job cards given under MGNREGS.
- c. Everyday the attendance shall be taken on preprinted hologrammed Muster Rolls at worksite.
- d. The Muster rolls supplied by the CRD only shall be used.

- e. The worksite facilities as per the provisions of the MGNREG Act and as per the norms set by RD Department given in the annexure shall be provided to the laborers.
 - f. A worksite assistant (WSA) will be engaged by the concerned GP for mobilization of labour and for making the attendance of labour in muster roles. The WSA shall be paid at 1% of expenditure incurred. The payment of such WSA shall be charged to the estimates. The WSA also shall take care of Worksite management such as providing worksites facilities, maintaining quality aspects etc.,
 - g. There shall be a clear display name board of **3'x3'** size at each work site with the following information: (a) Name of the works with the estimated cost (b) Specification of the works (c) Project cost and work wise information (d) Specification of the material to be used.
 - h. The RWS&SD may use the M. Books of their own or the M books designed by the RD Department.
- VII) **Fund Flow:** CRD will facilitate release of wages under **MGNREGS** through FTOs and **eFMS** systems directly into the accounts of the job card holders. The Engineer-in-Chief, RWS&SD shall give the Utilization Certificate once in a year to CRD.
- VIII) **Payment Procedure:** The wage payments shall be made based on the Pay orders generated in the computer through approved paying agencies of **MGNREGS**. The approved paying agencies are the Department of Posts, approved Smart Card Banks and Village Organizations.
- a. The RWS&S Department will ensure to arrange the payments within 7 days of the work and in any case not more than 15 days.
 - b. The RWS&SD will ensure that the wage slips are generated by the computer and distributed to all the labour every week.

- c. Payments for material, machinery works shall be made as per the RWS&SD procedure and shall be made only under NRDWP budget.
 - d. No payment for material and machinery shall be made under MGNREGS funds under any circumstances.
- IX) **Administrative cost:** The implementation agency i.e., RWS&SD may utilize 3% of value of works executed under MGNREGS as administrative cost from MGNREGS. The expenditure such as salaries to special staff engaged, operation & maintenance of DCCs etc. may be met from this Administrative cost. No vehicles can however be purchased with these funds.
- X) **Social Audit:** All works taken up under the Project shall be subject to compulsory Social Audit within 6 months from the date of completion of the work. The Social Audit will be carried out by Society Social Audit Accountability & Transparency (SSAAT) as per the Social Audit rules notified by the Government. The EE shall arrange required documents such as paid muster rolls, paid pay orders, paid bills etc., to the Social Audit teams as per the programme issued by Government.
- XI) Quality Control & Vigilance:**
- a. **Quality Control:** The RWS&S Department shall engage the services of Quality Control wing of their department to ensure the quality in executing of works under Water harvesting and drinking water project.
 - b. The Technical Advisor, RD shall oversee the quality control aspects of the drinking water projects taken up by the department.
 - c. **Vigilance:** The vigilance wing of RD Department shall make inspections / enquiries and make such recommendations to the RWS&SD, if any deviation / irregularities detected on the works taken up under WHDWP.
- XII) **Maintenance of accounts and audit:** All required books of accounts specified by RWS&SD shall be properly maintained.

Internal Audit shall be carried out by the Internal Auditor engaged by the RWSS Department and AG audit of accounts for fund releases of the RWS&SD and NREGS.

4. A copy of this order is available on the Internet and can be accessed at the address: <http://www.rd.ap.gov.in>

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

R. SUBRAHMANYAM,
PRINCIPAL SECRETARY TO GOVERNMENT (RD)

To
The Commissioner, Rural Development
The Engineer-in-Chief, RWS&S, Hyderabad
The Director, NREGS-AP, Hyderabad
The District Collectors and District Programme Coordinators, NREGS of
22 Districts

Copy to:

The Principal Secretary, PR, Hyderabad for information
The Principal Secretary, RWSSR, Hyderabad for information
The Superintending Engineers, RWS&S in all Districts
The Executive Engineers, RWS&S in all Districts
The Chief Executive Officers, Zilla Parishad & Additional District
Programme Coordinators, NREGS of 22 Districts
The Project Directors, DWMA & Additional District Programme
Coordinators, NREGS of 22 Districts.
The Project Directors, DRDA & Additional District Programme
Coordinators, NREGS of 22 Districts.
The Project Officers, ITDA & Additional District Programme
Coordinators, NREGS of 08 Districts.
All Special Officers, O/o. CRD, Hyderabad
The Commissioner, Panchayat Raj Department, Hyderabad
The Commissioner, Tribal Welfare Department, Hyderabad.
The Commissioner, AMR-APARD, Rajendra Nagar, Hyderabad.
The Chief Executive Officer, SERP, Hyderabad.
The OSD to M(RD)
The PS to Prl.Secy. to Government (RD)
SF/SC

//FORWARDED :: BY ORDER//

SECTION OFFICER